SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or *Decision making body resolution* (italics = Agreed by Scrutiny Committee but not yet considered by decision making body) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
OP6	Services Fees and Charges Concessions	**OPS 08.12.15. Cabinet 12.01.16.**	Appointed 16.06.15, Scope approved 8.09.15. SPG report approved 08.12.15. Cabinet approved 12.01.16 providing officers present reports on the financial impact to Cabinet for consideration before implementation. 1. Concessions made should be part of a pricing approach which ensures that total costs are covered. 2. Concessions made on bulky waste and pest control reduced from 50% to 20%. 3. The cost of providing concessions is offset from charges made on popoular services. 4. Leisure and theratres to have freedom to vary concessionary rates. 5. Services should know the unit cost of service provision. 6. Not publishing lists of all concession categories, services just to advise concessions available.	6 months from 12.01.16	Progress report received 06.09.16.	Next progress TBA

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			7. Enittlement to concessions should be checked when they are given. 8. Categories updated to include universal credit housing/no earned income. 9. Review of categories of concession offered by leisure. 10. Concessions not offered on criteria of being 60 or over.			
EW6	Dog Fouling	**EW 05.02.15** **Cabinet 10.03.15**	1. Review of staff resources – enforcement team. 2. Realise potential of neighbourhood wardens. 3. Purchase new mobile phones for street scene team. 4. Borough wide review of provision of dog bins. 5. Change signage wording re fine limit / introduce more innovative imagery for signs. 6. Introduce co-ordinated and structured communication and engagement with communities.	6 month progress report	Progress report received 02.02.16.	Agreed as completed by EW 04.10.16.
EW5 &	New Leisure Facilities (SPG) *(now*	**EW 05.06.14** **Cabinet**	1. Consider Community Engagement Strategy principles throughout corporate projects.	6 month progress report	CCO agreed 24.11.15 to monitor corporate	Next CCO2 - corporate progress report

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CCO2	*Leisure, Sport and Cultural Activities SPG including various sub groups) - -*	**23.09.14**	2. Pre consultation dialogue takes place with key stakeholders. 3. Internal communications and engagement plan be developed for projects impacting on employees.		progress following next major consultation exercise. EW Progress report received 23.04.15. SPG to attend meeting with Leisure Centre Build Programme Board to sign off the Phase 1 work.	TBA. Next EW5 leisure progress report TBA.
OP5	ICT Develop-ments (under Great Place, Great Service)	**OP 10.09.14** **Cabinet 02.12.14**	The Council recognises and values the varied and specialist knowledge required to support its ICT needs and requirements and that a sum of money equivalent to one full time equivalent post is put aside for this purpose.	6 month progress report.	Progress received 14.06.16 - OP resolved to reword recommendation. Rewording agreed OP on 10.11.15. Progress received 14.6.16.	Monitoring next due 10.01.17
OP4	Review into External Communica-tions (SPG)	**OP 19.06.14** **Cabinet 29.07.14**	1. Adopt clear branding 2. Review marketing / communication activities. 3. Introduce use of analytics. 4. Adopt a 'digital first' approach.	6 month progress report	Progress report received 14.06.16.	Monitoring next due 10.01.17

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EW4	Hackney Carriage Licence Limit (SPG)	**EW 16.01.14** **Appeals & Regulatory Ctte on 12.02.14**	1. Produce clear comparison survey by taxi rank.	6 month progress report.	Information circulated 30.12.14. Progress provided to EW on 28.7.15 and 6.10.15. 02.08.16 Progress report provided, next update 06.12.16 on survey.	Monitoring due on 6.12.16.
EW2	Review of Water Rates Payment Policy (SPG)	**16.01.14 and 05.06.14. Cabinet 29.07.14.**	1. Provide 6 month update on collection process and technology review. 2. Provide update when contract signed and again after 1 year. 3. Support review of Tenant's information. 4. Provide 6 month update on number of evictions for water rates. 5. Amend Policy wording.	*6 months*	Further SPG review / recom-mendations approved 29.07.14. Progress requested EW on 18.12.14and sent 28.01.15. Progress received EW on 28.7.15 and 6.10.15. Agreed monitoring complete subject to specific info.	Monitoring TBA to receive information regarding responsibility for contract management and monitoring.

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					being provided.	
CCO1	Statutory Crime & Disorder Scrutiny Ctte			6 monthly meetings		Next 6 monthly meeting due 21.03.17
	" "	**29/09/11** (No 0044)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
	" "	**08.01.15** (No 35)	That the Executive Member for Environment be recommended to carry out a review of the decision to stop locking the park gates at night and to consider whether this may have led to the increase in anti-social behaviour and criminal damage and all the associated costs; and That the Crime and Disorder (Community, Customer and Organisation) Committee be provided with the details of the outcome of the review and the cost benefit analysis.	Report requested for 24.11.15 Meeting	Cabinet Member attended and responded to CCO meeting held on 07.07.15.\n\nProgress reported 15.09.15 and 24.11.15 (CCO requested account be taken of its views in the final	Date for next progress monitoring report TBC.

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					executive decision.	

Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).
* Note recommendation wording may be abridged.